

**Meeting Minutes of the
2017 Annual General Meeting
Alberta College of Medical Diagnostic and Therapeutic Technologists
Saturday, April 8, 2017 at 8:00 a.m.
Deerfoot Inn & Casino, Calgary AB**

1. Call to Order

President Sampson called the 2017 Annual General Meeting of the Alberta College of Medical Diagnostic and Therapeutic Technologists to order at 8:03 a.m.

1.1 Welcome and introduction of guests and members of Council.

President Sampson introduced the members of Council, who were present, noted those absent, and introduced the CEO/Registrar:

Kyla MacLachlan, Vice-President
Jennifer DiNucci
William Gene
Cristene van Schagen
John Jossa, public member
Colleen Wilson, public member

Absent is Alan Dugas, public member and Wendy Read.

Karen Stone, CEO/Registrar

President Sampson introduced the following guest:
Mr. Tom Gee, CA, ACMDTT Auditor

2. Credentials Report – Quorum

The chair asked Credential Committee representative Adrienne Hislop to provide the credentials report. There are 204 regulated members registered for this conference.

MOVED by Jennifer DiNucci, seconded, to adopt the credentials report.

ADOPTED

President Sampson asked all Council members and all regulated members to raise their voting cards. As there were more than 25 voting members present at the beginning of the meeting including a majority of elected Council members, the President declared that a quorum was present and that the meeting was properly constituted for the transaction of business.

3. Standing Rules of Order

MOVED by Kyla MacLachlan, seconded, that the standing rules for this meeting be:

1. Except as specified in these Standing Rules, or the bylaws of the ACMDTT, the rules of procedure at the meeting shall be governed by the current edition of *Robert's Rules of Order*.
2. Only registered regulated members are entitled to vote.

3. No person shall speak until recognized by the Chair. After recognition, the person shall speak into the microphone and state his/her name.
4. All motions shall be in writing and given to the Chair prior to the member speaking to the motion.
5. A member may second a motion by simply raising his/her voting card (it is not necessary to record the name of the seconder).
6. Members shall speak in debate no longer than two minutes, unless they obtain the consent of the assembly.
7. No member shall speak more than twice to a debatable motion, and can not speak a second time if there is any member seeking recognition who has not yet spoken.
8. Debate on all original main motions shall be limited to ten minutes. The Chair will advise when there is two minutes remaining on the motion. Motions to extend debate shall be made before the ten minutes has expired.
9. The assembly is reminded that members who wish to move the previous question, which is the motion to close debate and vote on the pending motion must be recognized by the Chair prior to making this motion and requires a 2/3 vote for adoption.
10. Mobile phones and pagers shall be silenced during the meetings. Video cameras and recording equipment, other than that approved by the Chair, shall not be permitted in the assembly hall.
11. The Chair shall appoint all committees and individuals in the conduct of the Annual General Meeting.

ADOPTED by two-thirds vote.

4. Appointments

The Chair appointed Adrienne Hislop as recording secretary, Diana Bacon as parliamentarian for the meeting and Council as Minutes Approval Committee.

5. Agenda

MOVED by William Gene, seconded, to adopt the agenda as circulated and supplied to each member at the time they registered for this AGM.

ADOPTED

6. Reading and Approval of the Minutes of the Last Meeting

The minutes of the April 9, 2016 AGM were approved by the appointed Minutes Approval Committee, being Council.

7. Reports from Officers

7.1 President Report

President Sampson gave an overview of the highlights of the College in 2016.

7.2 & 7.3 Chief Executive Officer Report and Complaint Director's Report

Karen Stone, CEO, presented the Chief Executive Officer's, Registrar's and Complaints Director's report.

7.4 Public Members' Report

Colleen Wilson, Public Member on Council provided the Public Member report.

8. Special Orders

- 8.1 Presentation of the auditor's report on the financial statements for the year ended September 30, 2016.

The audited financial statements for the year ended September 30, 2016 were provided in the 2016 Annual Report.

- 8.2 Appointment of Auditor for the year ending September 30, 2017.

Council, as provided within our bylaws and financial policies, has recommended the re-appointment of Collins Barrow Edmonton LLP as the ACMDTT auditor for the upcoming year ending September 30, 2017.

Accordingly Collins Barrow Edmonton LLP is appointed the auditor of the College for the year ending September 30, 2017.

- 8.3 Presentation of the 2016/2017 Council approved budget.

John Jossa, Public Member on Council and member of the Finance and Audit Workgroup presented the 2016/2017 Council approved budget.

- 8.4 Proposed bylaw changes

Colleen Wilson, Public Member on Council and member of the Governance Workgroup spoke to the proposed bylaw amendments.

MOVED and seconded by committee to adopt the bylaw changes as circulated and supplied to members.

ADOPTED

- 8.5 Announcement of Election Results for Council

President Sampson explained that voting for Council positions was done online and the polls closed midnight on March 24, 2017.

Alefiyah Gulamhusein, a representative from the Nominating Committee read the Teller's Report for the Council election as follows:

Number of votes cast: 386

Vote 1 – Nuclear Medicine

Laurie Walline, MRT(NM) received 304 votes

Kirandeep (Kiran) Johal-Brar, MRT(NM) received 82 votes

Vote 2 – Any specialty

Gail Astle, MRT(R) received 289 votes
Omer Hussein, MRT(R) received 186 votes
Kirandeep (Kiran) Johal-Brar, MRT(NM) received 74 votes
Laurie Walline, MRT(NM) received 29 votes

President Sampson declared that the new Council members as of July 1, 2017 are:

Nuclear Medicine: Laurie Walline MRT (NM)
Any specialty: Gail Astle MRT (R)
Any specialty: Omer Hussein MRT (R)
ENP position: Jessica Cherwick, ENP

President Sampson also shared that Council met before the AGM and elected Kelly Sampson as President for 2017 and Jennifer DiNucci as Vice President for 2017.

9. Unfinished Business

No unfinished business was discussed.

10. New Business

MOVED by Shirley Bague, Rocky Mountain House, seconded, that the ACMDTT Council investigate the cost of this Annual General Conference and report back to the members at the next 2018 AGM.

ADOPTED

11. Announcements

President Sampson announced that members of the Finance and Audit Workgroup would be available after the closing of the AGM to discuss the 2016/2017 Council approved budget. She also noted that the CEO and some members of Council were holding a session in the afternoon.

12. Adjournment

The meeting was adjourned at 8:45 a.m.

Approved by the Minutes Approval Committee (Council) on (date) July 28/2017

