



## Chief Executive Officer/Registrar

### Organization Overview

The Alberta College of Medical Diagnostic & Therapeutic Technologists (the "ACMDTT" or the "College") is a regulatory body established under the *Health Professions Act* that ensures the public receives safe, competent and ethical diagnostic and therapeutic care by regulated and continually advancing professions.

The College is governed by a Council comprised of members of the profession and public members appointed by government, and currently regulates more than 2000 professionals in the following medical diagnostic and therapeutic modalities:

- Nuclear Medicine Technologists;
- Electroneurophysiology Technologists;
- Radiation Therapists;
- Magnetic Resonance Technologists; and
- Radiological Technologists.

For more information on the ACMDTT, visit the College's website at [www.acmdtt.com](http://www.acmdtt.com).

### The Role

Reporting to Council, the Chief Executive Officer/Registrar ("CEO/Registrar") manages all aspects of the ACMDTT's operations as well as its short and long-term strategic plans. More specifically, key responsibilities for the CEO/Registrar role include the following:

- **Regulatory Leadership** – As a regulatory leader appointed by statute, responsible for the overall operations of regulatory services related to the *Health Professions Act* and the *Medical Diagnostic and Therapeutic Technologists Regulation*, including the statutory responsibilities of a Complaints Director; and providing policy and procedure leadership and management for the College's regulatory functions and requirements (i.e., entry to practice, standards of practice, licensing, registration, and continuing competence).
- **Staff Leadership and Management** – Providing operational leader to the College's staff, supervises and directs the staff team of six to fulfill the mandate of the administration and operations of the College.
- **Financial Leadership** – Leading the development, administration, and oversight of annual budgets and monthly expenditures; and protection of financial, material and intellectual assets.
- **Industry Leadership** – On behalf of the regulatory function of the College, liaising with provincial and national counterparts, and industry and government representatives; acting as a spokesperson for the College; and compiling the Annual Report and other forms of communication required by the Minister and the Alberta Government.

### The Candidate

The successful candidate:

- Holds a post-secondary degree (a Masters, or in the process of a Masters is preferred) in business administration, governance, or a related field.
- Is a collaborative team-player and strategic thinker with the following core competencies:
  - Financial literacy and the ability to explain technical concepts in layman terms;
  - Leadership and change management; and
  - Knowledge and experience in working with the *Health Professions Act* and/or equivalent combinations of working in a regulatory body or with regulatory legislation.

- Is an energetic and positive leader who demonstrates the following personal characteristics:
  - Service-focused;
  - Tactful political astuteness and public speaking;
  - Expert communication;
  - Pragmatic decision-making and problem-solving;
  - Decorum; and
  - Mentorship and staff leadership.

### **Compensation**

The ACMDTT provides a competitive compensation, benefits, and pension package commensurate with the successful candidate's experience, knowledge, and skills. The compensation package for a successful candidate will be negotiated with the ACMDTT Council when a successful candidate is chosen.

### **Competition Deadline and Resumes**

If you are interested in this opportunity, please forward your cover letter, resume, and three (3) references by March 23, 2018 to [pamela@rfconsulting.ca](mailto:pamela@rfconsulting.ca).

*We thank all applicants for their interest. However, only those who have been selected for an interview will be contacted.*