

# Public Member Guidelines for Disciplinary Hearings



## Mission

The Alberta College of Medical Diagnostic and Therapeutic Technologists exists so that the public is assured of receiving safe, competent, and ethical diagnostic and therapeutic care by a regulated and continually advancing profession.

## **GUIDELINES FOR VISITORS**

### **NO DISRUPTION TO HEARINGS**

We ask that visitors respect the need to minimize disruption to ongoing operations of the College during Disciplinary Hearings.

- Please do not conduct separate conversations while the Hearings are in progress.
- Please make sure you cell phones are turned off.
- Public Members are not allowed to make statements of any kind or cause any disturbances, they are there simply to observe.

We ask that you please respect the process.

## **GUIDELINES FOR CLOSURE OF DISCIPLINARY HEARINGS**

As required under the *Health Professions Act*, Disciplinary Hearings will be open to the public unless the Hearing Tribunal determines that part of the meeting, shall be held in camera\*. The decision to close any portion of the meeting is one that will be debated in a closed session by the Hearing Tribunal and will be supported by written reasons documented by the court reporter.

The Hearing Tribunal will deliberate whether the potential concerns around discussing the issue in the open outweigh the principle of the openness.

The following guidelines define those issues for which closure of the meeting may be considered:

- Matters involving public security.
- Where financial, personal or other information may be released of such a nature that the desirability of avoiding public disclosure of this information in the interest of the individual and outweighs the desirability of adhering to the principle of openness.
- Where a person involved in a criminal proceeding or civil suit or proceeding may be prejudiced by a disclosure
- Personnel matters that require confidentiality

*\* ("In camera" means that parts of the discussion happen when the public or media are not permitted to observe the procedure or process. This is a legal term which essentially means "in private.")*

**THANK YOU FOR YOUR COOPERATION**

