

**Meeting Minutes**  
**2015 Annual General Meeting of the**  
**Alberta College of Medical Diagnostic and Therapeutic Technologists**  
**Saturday, April 18, 2015 at 8:00 a.m.**  
**Deerfoot Inn & Casino, Calgary AB**

**1. Call to Order**

President Read called the 2015 Annual General Meeting of the Alberta College of Medical Diagnostic and Therapeutic Technologists to order at 8:00 a.m.

**1.1** Welcome and Introduction of Guests and Members of Council.

President Read introduced the members of Council, who were present, as well as the CEO/Registrar:

Wendy Read, MRT(T), President  
Julie Ritchie, MRT(NM), Vice-President  
Nancy Belley, MRT(MR), Council Member  
David Buehler, MRT(T), Council Member  
William Gene, ENP, Council Member  
Cindy Humphries, MRT(R), Council Member  
Pamela Paterson, MRT(T), Council Member  
Kelly Sampson, MRT(T), Council Member  
John Jossa, Public Member  
Colleen Wilson, Public Member

Kathy Hilsenteger, CEO/Registrar

President Read introduced the following guest:  
Mr. Tom Gee, CA, ACMDDT Auditor

**2. Credentials Report – Quorum**

The chair asked all Council members to rise. She then asked all regulated members to rise. As there were more than 25 voting members present at the beginning of the meeting including a majority of elected Council members, the President declared that a quorum was present and that the meeting was properly constituted for the transaction of business.

**3. Special Rules of Order**

**MOVED** by Pam Paterson, seconded, that the special rules for this meeting be:

1. Except as specified in these Rules of Order, or the bylaws of the ACMDDT, the rules of procedure at the meeting shall be governed by the current edition of *Robert's Rules of Order*.
2. Only regulated members are entitled to vote.
3. No person shall speak until recognized by the Chair. After recognition, the person shall speak into the microphone and state his/her name.
4. All motions shall be in writing and given to the Chair prior to the member speaking to the motion.
5. A member may second a motion by simply raising his/her voting card (it is not necessary to record the name of the seconder).
6. Members shall speak in debate no longer than two minutes, unless they obtain the consent of the assembly.
7. No member shall speak more than twice to a debatable motion, and can not speak a second time if there is any member seeking recognition who has not yet spoken.

8. Debate on all original main motions shall be limited to ten minutes. The Chair will advise when there is two minutes remaining on the motion. Motions to extend debate shall be made before the ten minutes has expired.
9. The assembly is reminded that members who wish to move the previous question, which is the motion to close debate and vote on the pending motion must be recognized by the Chair prior to making this motion and requires a 2/3 vote for adoption.
10. Mobile phones and pagers shall be silenced during the meetings. Video cameras and recording equipment, other than that approved by the Chair, shall not be permitted in the assembly hall.
11. The Chair shall appoint all committees and individuals in the conduct of the Annual General Meeting.

**ADOPTED by two-thirds vote.**

The Chair appointed Pam Armitage as recording secretary and Robert James as parliamentarian for the meeting.

#### **4. Agenda**

MOVED by David Buehler, seconded, amended to adopt the agenda as circulated and supplied to each member.

**ADOPTED**

#### **5. Reading and Approval of the Minutes of the Last Meeting**

The minutes of the April 26, 2014 AGM were not read without objection. There being no corrections to the minutes, the minutes were approved.

#### **6. Reports from Officers**

##### 6.1 President Report

President Read gave an overview of the highlights of the College in 2014.

##### 6.2 & 6.3 Chief Executive Officer Report

K. Hilsenteger, CEO, presented the Chief Executive Officer's, Registrar's and Complaints Director's report.

##### 6.4 Public Members' Report

J. Jossa, Public Member on Council provided the Public Member report.

#### **7. Special Orders**

- 7.1 Presentation of the auditor's report on the financial statements for the year ended September 30, 2014.

The audited financial statements for the year ended September 30, 2014, were provided in the 2014 Annual Report. A presentation of the audit report and financial statement was provided by the College auditor, Tom Gee, CA.

- 7.2 Appointment of Auditor for the year ending September 30, 2015

MOVED by Kelly Sampson, seconded, that Collins Barrow LLP be appointed auditor of the College for the year ending September 30, 2015.

**ADOPTED**

7.3 Presentation of the Budget for the Fiscal Year commencing October 1, 2015.

K. Hilsenteger presented the budget for the fiscal year commencing October 1, 2015.

7.4 Announcement of Election Results for Council

President Read explained that voting for Council positions was done online and the polls closed on April 12, 2015.

K. Kelley, Nominations Committee Chair, read the Teller's Report for the Council election as follows:

Number of votes cast	142
Marek Draszka received	116 votes
Kyla MacLachlan received	103 votes
Kerri Robinson received	92 votes
Kelly Sampson received	115 votes

President Read declared that Marek Draszka and Kelly Sampson are elected as Council members commencing July 1, 2015 for a three year term or until their successors are elected or appointed.

President Read declared that Kyla MacLachlan is elected as a Council member commencing July 1, 2015 for a two year term or until her successor is elected or appointed.

**8. New Business**

MOVED by Shirley Bague, seconded, debated, that the Council of the ACMDTT consider withdrawing the motion of dues increase for the 2016 budget.

**ADOPTED**

**9. Adjournment**

The meeting was adjourned at 8:55 a.m.

**President/Chair** \_\_\_\_\_ **Secretary** \_\_\_\_\_