

**Meeting Minutes of the
2016 Annual General Meeting
Alberta College of Medical Diagnostic and Therapeutic Technologists
Saturday, April 9, 2016 at 8:00 a.m.
Marriott at River Cree Resort, Edmonton AB**

1. Call to Order

President Sampson called the 2016 Annual General Meeting of the Alberta College of Medical Diagnostic and Therapeutic Technologists to order at 8:03 a.m.

It was announced the Julie Ritchie had resigned as President, in accordance with bylaws, Vice-President Kelly Sampson assumed the duties and title of President until the end of June 2017. Council appointed Pamela Paterson as Vice-President for the remainder of the term.

1.1 Welcome and Introduction of Guests and Members of Council.

President Sampson introduced the members of Council, who were present, as well as the CEO/Registrar:

Kelly Sampson, MRT(T), President
Nancy Belley, MRT(MR), Council Member
Marek Draszka, MRT(NM), Council Member
William Gene, ENP, Council Member
Cindy Humphries, MRT(R), Council Member
Pamela Paterson, MRT(T), Council Member
John Jossa, Public Member
Colleen Wilson, Public Member

Kathy Hilsenteger, CEO/Registrar

President Sampson introduced the following guest:
Mr. Tom Gee, CA, ACMDTT Auditor

2. Credentials Report – Quorum

The chair asked all Council members to rise. She then asked all regulated members to rise. As there were more than 25 voting members present at the beginning of the meeting including a majority of elected Council members, the President declared that a quorum was present and that the meeting was properly constituted for the transaction of business.

3. Special Rules of Order

MOVED by Nancy Belley, seconded, that the special rules for this meeting be:

1. Except as specified in these Rules of Order, or the bylaws of the ACMDTT, the rules of procedure at the meeting shall be governed by the current edition of *Robert's Rules of Order*.
2. Only regulated members are entitled to vote.
3. No person shall speak until recognized by the Chair. After recognition, the person shall speak into the microphone and state his/her name.
4. All motions shall be in writing and given to the Chair prior to the member speaking to the motion.
5. A member may second a motion by simply raising his/her voting card (it is not necessary to record the name of the seconder).
6. Members shall speak in debate no longer than two minutes, unless they obtain the consent of the assembly.
7. No member shall speak more than twice to a debatable motion, and can not speak a second time if there is any member seeking recognition who has not yet spoken.

8. Debate on all original main motions shall be limited to ten minutes. The Chair will advise when there is two minutes remaining on the motion. Motions to extend debate shall be made before the ten minutes has expired.
9. The assembly is reminded that members who wish to move the previous question, which is the motion to close debate and vote on the pending motion must be recognized by the Chair prior to making this motion and requires a 2/3 vote for adoption.
10. Mobile phones and pagers shall be silenced during the meetings. Video cameras and recording equipment, other than that approved by the Chair, shall not be permitted in the assembly hall.
11. The Chair shall appoint all committees and individuals in the conduct of the Annual General Meeting.

ADOPTED by two-thirds vote.

The Chair appointed Pam Armitage as recording secretary and Robert James as parliamentarian for the meeting.

4. Agenda

MOVED by John Jossa, seconded, to adopt the agenda as circulated and supplied to each member at the time they registered for this AGM.

ADOPTED

5. Reading and Approval of the Minutes of the Last Meeting

The minutes of the April 18, 2015 AGM were approved by the appointed Minutes Approval Committee, being Council.

6. Reports from Officers

6.1 President Report

President Sampson gave an overview of the highlights of the College in 2015.

6.2 & 6.3 Chief Executive Officer Report and Complaint Director's Report

K. Hilsenteger, CEO, presented the Chief Executive Officer's, Registrar's and Complaints Director's report.

6.4 Public Members' Report

C. Wilson, Public Member on Council provided the Public Member report.

7. Special Orders

- 7.1 Presentation of the auditor's report on the financial statements for the year ended September 30, 2015.

The audited financial statements for the year ended September 30, 2015, were provided in the 2015 Annual Report. A presentation of the audit report and financial statement was provided by the College auditor, Tom Gee, CA, of Collins Barrow Edmonton LLP.

- 7.2 Appointment of Auditor for the year ending September 30, 2016

MOVED by William Gene, seconded, that Collins Barrow Edmonton LLP be appointed auditor of the College for the year ending September 30, 2016.

ADOPTED

7.3 Presentation of the Budget for the Fiscal Year commencing October 1, 2016.

K. Hilsenteger presented the budget for the fiscal year commencing October 1, 2016.

7.4 Announcement of Election Results for Council

President Sampson explained that voting for Council positions was done online and the polls closed midnight on April 1, 2016.

C. Humphries, Nominations Committee Chair, read the Teller's Report for the Council election as follows:

Jennifer DiNucci, MRT(R) was the only nominee from the MR specialty.

Number of votes cast 365

Kiran Johal-Brar, MRT(NM) received 172 votes

Cristene van Schagen, MRT(R) received 176 votes

Krystal Wall, MRT(R) received 237 votes

President Sampson declared that Jennifer DiNucci, Cristene van Schagen and Krystal Wall are elected as Council members commencing July 1, 2016 for three year terms or until their successors are elected or appointed.

8. New Business

No new business arose.

9. Adjournment

The meeting was adjourned at 8:50 a.m.

Approved by the Minutes Approval Committee (Council) on July 29, 2016.